

## JOB DESCRIPTION

Preliminary job information	
<b>Title</b>	EXPLORATORY MEDICAL COORDINATOR (SHORT DEPLOYMENT)
<b>Country &amp; Base</b>	VENEZUELAN REGIONAL CRISIS
<b>Reports to</b>	HEAD OF MISSION
<b>Expected Date Of Arrival</b>	01/12/2019
<b>Duration of Mission</b>	3 weeks
<b>Funding ensured until (date + no. of months)</b>	

General information on the mission
<p><b>Context and Premiere Urgence Internationale positioning</b></p> <p><b>Première Urgence Internationale (PUI)</b> is a non-governmental, non-profit, non-political and non-religious international aid organization. Our teams are committed to supporting civilians' victims of marginalization and exclusion, or hit by natural disasters, wars and economic collapses, by answering their fundamental needs. Our aim is to provide emergency relief to uprooted people in order to help them recover their dignity and regain self-sufficiency.</p> <p>The association leads in average 190 projects by year in the following sectors of intervention: food security, health, nutrition, construction and rehabilitation of infrastructures, water, sanitation, hygiene and economic recovery. PUI is providing assistance to around 5 million people in 20 countries – in Africa, Asia, Middle East, Eastern Europe and France.</p> <p><b>Crisis context</b></p> <p>The serious and deteriorating political, human rights and socio-economic crisis in Venezuela has produced one of the most severe displacement situations in Latin America and in the world. According to official figures, some 4.5 million Venezuelans have left their country and most of them are in Latin American or Caribbean countries. This figure could reach 6.5 million people by end of 2020 worldwide.</p> <p>The economic crisis in Venezuela has eroded the country's health-care infrastructure and threatened the public health of its people. Shortages in medications, health supplies, interruptions of basic utilities at health-care facilities, and the emigration of health-care workers have led to a progressive decline in the operational capacity of health care. These limitations have disproportionately affected the most vulnerable populations, including children, pregnant women, elderly, people with chronic diseases and remote communities. The effect of the crisis on public health has been difficult to measure since the Venezuelan Ministry of Health stopped publishing crucial public health statistics in 2016. From 2012 to 2017, maternal and perinatal mortality and morbidity increased by 66 % and 51% respectively, requiring the strengthening of sexual and reproductive health services. At the beginning of 2019's rainy season, malaria and dengue outbreaks were reported in Táchira and Zulia, which remains a significant threat to bordering countries given the migratory movements. In Colombia, for example, by June 2019 133,078 malaria cases were reported in Bolívar, 38,947 cases in Sucre, and 20,401 cases in Amazonas. Between 2017 and 2019, most patients who were infected with HIV interrupted therapy because of a lack of medications. By September 2019 the number of measles and diphtheria cases dropped by 92.2 % due to vaccination campaigns held by international organizations, compared to 2018. For other health conditions data is not current available. For example, 70% of the deaths in Venezuela were due to non-communicable diseases by 2016, such as cancer, diabetes, hypertension and chronic respiratory diseases. The number of preliminary tuberculosis cases date from 2018, when 10,575 new cases were reported.</p>

Outbreaks and expanding epidemics of infectious diseases associated with declines in basic public health services are threatening the health of the country and the region. In Colombia, many of the 1.4 million Venezuelans have walked along the migration routes with no access to health services, which leads the most common conditions (dehydration, superficial wounds, waterborne diseases, etc.) to worsen and increases the risk of further complications. Furthermore, PWSN (such as pregnant women, people with disabilities, newborns and elderly people) and those with chronic health conditions are also unable to access to the medical treatment that their conditions require.

Recently, some specialized health centers near the Venezuelan border in Colombia, Brazil and Guyana were equipped with pharmaceutical and medical-surgical material and supplies.

**Première Urgence Internationale positioning**

Following exploratory missions in the region, PUI will launch its humanitarian project covering **health sector** and develop its positioning and operational strategy in the region for 2020.

## Job Description

### Overall objectives

Under the direct supervision of the Head of Mission, the Exploratory Medical Coordinator main objectives are the following

- ▶ To conduct a medical assessment.
- ▶ To draft and support project proposals.
- ▶ To write a mission report

### Related Activities

- ▶ Conduct and coordinate health assessments.
- ▶ Contribute to a health strategy for PUI.
- ▶ Design and draft proposal.
- ▶ Represent PUI towards donors and crucial stakeholders, especially health authorities and actors, health coordination mechanisms, health working groups
- ▶ Coordinate with the local NGO

### TEAM COMPOSITION:

- ▶ Exploratory mission could be jointly conducted with other NGOs.

### Specific Objectives and Related Activities

**1. LEAD HEALTH ASSESSMENT, HEALTH STRATEGY AND PROPOSALS**

- ▶ S/he gathers, monitors and analyses epidemiological data, medical protocols, national health policies and assistance programmes from key players in the healthcare sector.
- ▶ S/he contributes to the development of the mission's operational medical strategy in line with PUI's health policy
- ▶ S/he conducts the deployment of the health assessments, the health data collection and analysis and ensures real time sharing of general findings.
- ▶ S/he provides monitoring of the healthcare coverage provided by health NGOs.
- ▶ S/he participates in identifying / analysing healthcare needs.
- ▶ When defining new operations, s/he is responsible for the proposition, resources design and coordination of in-depth technical assessment with the project teams to prepare and draft project proposals for health-related activities.
- ▶ S/he ensures that the medical activities of the mission's programmes comply with PUI's health policy and operational framework.
- ▶ S/he contributes in analysing the pharmaceutical market in line with PUI quality procedures.
- ▶ S/he contributes to analyzing bids made by suppliers for purchases with stringent technical specifications.

**2. CONTRIBUTE TO HEALTH STRATEGY FUNDRAISING**

- ▶ S/he represents the association in meetings with potential donors interested in implementing medical programmes, and s/he ensures that good relationships are maintained with each of them.
- ▶ S/he represents the association towards key national and local players (International NGO and local NGO, local health infrastructures) involved in the implementation of medical programmes, as well as s/he tries to understand their strategy and source of funding.

**Required Profile**

**Required knowledge and skills**

	<b>REQUIRED</b>	<b>DESIRABLE</b>
<b>TRAINING</b>	<ul style="list-style-type: none"> <li>▶ Medical training</li> <li>▶ OR Paramedic training + Public health</li> <li>▶ Medical internship</li> </ul>	<ul style="list-style-type: none"> <li>▶ 5 years post-secondary education in Pharmacy</li> <li>▶ Public health</li> <li>▶ Project management</li> <li>▶ Mental health background</li> </ul>
<b>PROFESSIONAL EXPERIENCE</b>	<ul style="list-style-type: none"> <li>▶ <b>Previous experience as Medical Coordinator</b> in an NGO, including with PUI</li> <li>▶ Previous experience in assessment / exploratory missions</li> <li>▶ Sound understanding of consortium dynamics and strong will to collaborate with local NGO</li> <li>▶ <b>Health projects coordination</b></li> </ul>	<ul style="list-style-type: none"> <li>▶ Humanitarian experience in project coordination.</li> <li>▶ Experience in the region</li> </ul>
<b>KNOWLEDGE AND SKILLS</b>	<ul style="list-style-type: none"> <li>▶ Excellent negotiation skills</li> <li>▶ Excellent writing skills</li> </ul>	
<b>LANGUAGES</b>	<b>Mandatory Mandatory</b>	French an asset
<b>SOFTWARE</b>	X	

**Required Personal Characteristics (fitting into the team, suitability for the job and assignment)**

Exploratory mission requires :

- Leadership skills and the ability to make decisions
- Analysis and synthesis abilities (discernment, pragmatism)
- Ability to adapt
- Organizational skills, ability to be thorough and respect due dates (especially for ECHO call for proposal)

As the context is very complex and unstable , it requires:

- ▶ Ability to work independently, take the initiative and take responsibility
- ▶ Discretion & Namelessness
- ▶ Ability to cope with difficult living condition (power shutdown, limited access to food and water...)
- ▶ High respect of security measure
- ▶ Ability to remain calm and level-headed
- ▶ General ability to resist stress and particularly in unstable circumstances
- ▶ Ability to work with minimalistic comfort and limited support resources

Work in partnership involves :

- ▶ Strong Belief in humanitarian collaboration
- ▶ Capacity to assess and manage partnership
- ▶ Trustworthiness and a sense of responsibility
- ▶ Charisma and strong advocacy skills
- ▶ Strong listening and negotiation skills
- ▶ Good people and communication skills

## Proposed terms

### Status

- ▶ **EMPLOYED** with a Fixed-Term Contract

### Compensation

- ▶ **MONTHLY GROSS INCOME**: from 2 200 up to 2 530 Euros depending on the experience in International Solidarity + 50 Euros per semester seniority with PUI

### Benefits

- ▶ **COST COVERED**: Round-trip transportation to and from home / mission, visas, vaccines...
- ▶ **INSURANCE** including medical coverage and complementary healthcare, 24/24 assistance and repatriation
- ▶ **HOUSING** in a hotel or collective accommodation
- ▶ **DAILY LIVING EXPENSES** (« Per diem »)
- ▶ **BREAK POLICY** : 5 working days at 3 and 9 months + break allowance
- ▶ **PAID LEAVES POLICY** : 5 weeks of paid leaves per year + return ticket every 6 months