**TENDER RESPONSE – Ref: KOR/15045/03**

**Soya Milk and Bread Processing Machine**

**Please provide information against each requirement.**

Additional rows can be inserted for all questions as necessary. When completed, this form should not exceed 15 pages of A4.

**Section 1 - Bidder’s general business details**

1/ General information

|  |  |  |  |
| --- | --- | --- | --- |
| Supplier Name: | | | |
| Contact Name: | | | |
| Phone: | | Fax: | |
| Email: | | Website: | |
| Principle Address: | Registered Address: | | Payment Address: |
| Registration number: | | VAT number: | |
| Year of registration: | | Legal structure: | |
| Parent company (if applicable): | | | |

|  |
| --- |
| Annual Turnover EUR |
| Annual Net Profit/Loss EUR |
| Annual Group Turnover *(if applicable)* EUR |
| Annual Group Net Profit *(if applicable)* EUR |

|  |
| --- |
| Current number of customers: |

2/ Please list your employees who would be involved with EUPS 1 (PUI). One employee should be the key point of contact for EUPS 1.

|  |  |  |
| --- | --- | --- |
| **Name** | **Job title** | **Direct telephone number** |
| 1. |  |  |
| 2. |  |  |

3/ Please provide details of your two largest customers, and indicate how much they contributed to your turnover over the past year:

|  |  |
| --- | --- |
| **Client Organisation** | **% Contribution to Turnover** |
| 1. |  |
| 2. |  |

4/ Please provide details ofat least2client references whichEUPS 1 may contact (preferably NGOs):

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Client Organisation** | **Contact** | **Phone no.** | **E-mail address** | **Details of contract** |
| 1. |  |  |  |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 2. |  |  |  |  |

5/ Please provide details of the primary products of your company: (For example drugs, medical equipment etc.)

6/ Please provide the list of manufacturers providing you this specific equipment

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|  |

**Section 2: Organisational and production capacity**

1. Please detail production/ warehouse locations, especially if your main hubs are outside of Pyongyang or North Korea.

|  |
| --- |
| **Location** |
| 1. |
| 2. |
| 3. |
| 4. |

2/ What quality standards does your organisation adhere to? Please list:

**Section 3: Pricing proposal**

**Please complete the annex 1**

1. Please include all pricing on the accompanying tender file to give accurate quotations based on the items requested.

* **Please include hard and soft copies and ensure hard copies are signed and stamped**

1. Please highlight any other potential discounts or offers you can provide if we purchase in large quantities?
2. Please give your preferred payment terms and schedule.

**Section 4: Bidder Confirmation Statements**

# Non-collusive Tendering Certification

We, the Bidder, hereby certify that our tender is a bona fide offer, intended to be competitive, and that we have not fixed or adjusted the amount of the offer in accordance with any agreement or arrangement with any other person (except any sub-contractor we may have specifically identified in our tender).

We also certify that we have not done, and undertake that we will not do, any of the following:

(a) Communicate to a person other than EUPS 1 the amount or approximate amount of our offer

(b) Enter into any agreement with any other person that they shall refrain from tendering or as to the amount of any offer submitted by them; or

(c) offer, pay or give any sum of money, commission, gift, inducement or other financial benefit, directly or indirectly, to any person for doing or omitting to do any act in relation to our offer or any other offer submitted or to be submitted in connection with this tender process.

We agree that EUPS 1 may in its consideration of our offer, and subsequently, rely upon the statements made herein.

|  |
| --- |
| **Acceptance by the Bidder:**  ……………………………………………….  Signature  ……………………………………………….  Name  ……………………………………………….  Job Title  ……………………………………………….  Company  2016  ……………………………………………….  Date |

**Confirmation of Bidder’s compliance**

We, the Bidder, hereby confirm compliance with:

* The Required Specification for Items
* The Conditions of Tendering

The following documents and items are included in our bid:

* Supply of Tender Response Document
* Company Profile
* Proof of Registration in North Korea
* Proof of an active bank account from a recognised Bank

We confirm that PU AMI may in its consideration of our offer, and subsequently, rely on the statements made herein.

|  |
| --- |
| **Acceptance by the Bidder:**  ……………………………………………….  Signature  ……………………………………………….  Name  ……………………………………………….  Job Title  ……………………………………………….  Company  2016  ……………………………………………….  Date |